BEE'S BUSINESS AND MAIL SERVICE

1400 Colorado Street Ste C. Boulder City, Nevada 89005

1-800-755-9396 or 1-702-293-5268 | Fax: 702-293-2100 | Email: beesmailbcnv@gmail.com

Open 9am – 5pm Monday through Friday | Closed all USPS and Federal Holidays

ANNUAL FEE FOR HOLDING MAIL

• **Mail is held for pickup during business hours.**	**$200.00**

ANNUAL MAIL FORWARDING FEES

• **Daily: Mail is forwarded daily.**	**$325.00**
• **Weekly: Mail is forwarded every Friday.**	**$300.00**
• **Semi-Monthly: Mail is forwarded twice monthly.**	**$270.00**
• **Monthly: Mail is forwarded on third Friday.**	**$250.00**

All mail forwarding requires a postage deposit (minimum of $75). All applicable postage and fees will be deducted from this deposit on your account.

Mail and Package forwarding includes a $5.00 fee not including standard shipping and postal fees.

MONTHLY CHARGES

(If not an annual customer)

• **Daily**	**$60.00**
• **Weekly**	**$50.00**
• **Semi-Monthly**	**$40.00**
• **Holding**	**$30.00**

OTHER SERVICES AND FEES

• **Mailing fee for Holding customer**	**$5.00**
• **Residential mail pickup. (per month)**	**$30.00**
• **Copies (per page)**	**$0.25**
• **Faxes (Incoming and Outgoing; per page)**	**$1.00**
• **Notary (per signature)**	**$10.00**
• **Scan/Email assistance**	**$1.00/page**
• **License Hanging (per month)**	**$25.00**
• **Secretarial/Clerical Services (1/2 hour minimum)**	**$25.00/hr.**
• **Business Card Design**	**$10.00 and up**
• **Shredding**	**$2.00/lb.**

UPS, USPS, FedEx shipping prices vary per package.

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

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Thank you for inquiring about our mailing service. We've been in business since 1976 and specialize in a mailing service for people on the move. Our goal is to serve our customers' needs as efficiently as possible. We're a Registered Commercial Mail Receiving Agency (CMRA) with the US Postal Service and an authorized shipping center for UPS and FedEx. We can send your mail to just about anywhere in the world so you're free to travel anywhere and everywhere as you see fit.

Beginning your service is as easy as signing up for a box and choosing a mailing schedule that fits your needs. Fill out a USPS Form 1583, our application card (both available at our location) and return them with a check for the appropriate amount.

From there you just need to notify the USPS, your family, friends, banks, etc. of your new address and your service will begin.

Your new mailing address will be:

Your Name
1400 Colorado Street Ste. C
Boulder City, Nevada 89005

Let it be known we are extremely protective of our customer's privacy. We comply with United States Privacy Act. We do not disclose any information about our clients under any circumstances.

The majority of our mail is processed on Thursday to be sent out on Friday Morning. We can send mail throughout the week with additional fees. If you want your mail on a different day than you originally signed up for, you must call us before 12pm PST on Thursday, otherwise your mail will go out the following business day.